

HELPFUL TIPS FOR A SUCCESSFUL PICTURE DAY

YOUR TEAMS PICTURE SCHEDULE WILL ALSO BE POSTED ON THE TSS WEBSITE!

COACH/PARENT: We appreciate the opportunity to work with your group this season. Your assistance with the following checklist will help make your group picture day run as smooth as possible.

1. Pass out the envelopes to players about one week prior to the scheduled Picture Day. **Please return any extra envelopes to our table staff.** We will have additional “back-up” envelopes for those who did not get one or forget theirs. **ADDITIONALLY, IF A PLAYER NEEDS AN ORDER FORM THEY CAN DOWNLOAD ONE FROM OUR WEBSITE!**
2. Instruct the players to bring envelopes with them on Picture Day *with their information filled out completely and printed clearly.* All orders must have payment included or it cannot be processed on Picture Day. Late orders may be subject to a surcharge. TSS Photography accepts cash, checks or Visa and MasterCard.
3. Encourage everyone to attend and be on time for his or her pictures. Although purchasing photos is optional, we would like everyone there for their group picture. Your coaches will receive a free team picture and your league may be given sponsor plaques with team pictures on them and a full team will impress both your coaches and your sponsor.
4. *Please arrive 10 to 15 minutes early and BE READY for pictures at your scheduled PICTURE TIME* and **KEEP YOUR TEAM TOGETHER.** Check in at the TSS table when you arrive. This will allow us to get your pictures done quickly and get you on your way.
5. We will photograph all players regardless of the intent to purchase. If you don't purchase pictures today, we will make the image available for future purchase through our secure web site, should you change your mind.
6. Kids can use their own prop (bat, glove, ball, stick, etc...) **ONLY IF APPROVED BY THE PHOTOGRAPHER.** Some items may not work with the Green or Blue Screen technology, or may appear dirty or worn in the finished picture.
7. *Have players tuck in their shirts and any pants strings. Make sure their hair is combed or styled and their face and hands are clean.*
8. We will have staff on hand to answer questions and help with order forms.
9. Our goal is to have your pictures done ON-TIME! Following these simple guidelines will help us reach that goal.

We will have products on display and staff on hand to answer any questions you or your group parents may have on Picture Day.

Thanks for helping us make your Picture Day a success!